

To,

The Chief Manager/Manager

..... (Bank Name)

..... (Branch Name)

Date :    /    /

Dear Sir/ Madam

With reference to the above, I request you to debit my Saving Bank Account No. .... at your branch at monthly intervals with a sum of Rs. ....( Rupees.....) and credit the same to 'Asomiya Sahitya Sanmilani' Account No. 36308125186 as monthly instalment with effect from ..... (Month)

**Details of Asomiya Sahitya Sanmilani Account :**

Name : Asomiya Sahitya Sanmilani karma kosh

A/C No.: 36308125186

IFSC: SBIN0002060

CIF No.; 89444263805

Gauhati University, Jalukbari

Sign of the Customer